



CERTIFICATE OF DATA DESTRUCTION

example

Collection Event ID

example

Date of Issuance

Company X

This document certifies that Human-I-T has completed all activity to sanitize, destroy, or safely dispose of all sensitive data and storage media contained within your donation, in accordance with the highest industry standards.

Our procedures comply with stringent data security and quality management requirements, including NAID AAA Certification*, ISO 9001, ISO 14001, and ISO 45001. Additionally, we adhere to data protection regulations including HIPAA, GLBA, FACTA, FISMA, PIPEDA, and SOX, by utilizing the National Institute of Standards and Technology (NIST) 800-88 data destruction method.



TRANSPORTATION & STORAGE

All items are secured in a NAID- and ISO-certified facility, safeguarded by advanced ADT security systems and surveillance cameras. Only employees and volunteers who have passed rigorous background checks and information security training are granted access to the facility.



HARD DRIVE DATA SANITIZATION

Using the NIST 800-88 method, existing data is overwritten with random data across the entire storage medium to ensure the complete destruction of any residual data. Subsequently, we rescan the hard drive to confirm that all data has been thoroughly wiped.



PHYSICAL DESTRUCTION

If software-based methods cannot verify absolute data destruction, then we will physically destroy the storage medium using a shredding device. The shredded materials are then responsibly recycled via a Responsible Recycling (R2) certified organization.**



ALL DATA IS ERASED INCLUDING:

- NTFS, FAT/exFAT, and HFS+ volumes from areas containing deleted and unused data
- File slack space (unused bytes in the last cluster occupied by files)
- Free clusters (unused by file data sectors)
- Deleted MFT records on NTFS and Directory system records on FAT/exFAT

*NAID AAA Certification

NAID AAA Certification verifies that an organization meets strict standards for secure data destruction, including physical and electronic safeguards and responsible disposal methods, ensuring compliance with relevant laws and best practices. For more information about NAID AAA Certification, you can visit the official website of the National Association for Information Destruction (NAID) at <https://isiqmaonline.org/certifications/naid-aaa-certification/>

**R2 Certification

R2 Certification ensures that electronics recyclers and refurbishers follow rigorous guidelines for safe, environmentally responsible recycling and refurbishment, covering data security, worker safety, and environmental protection. For more information about R2 Certification, you can visit the official website of Sustainable Electronics Recycling International (SERI) at <https://sustainableelectronics.org/r2/>

James Jack
Co-Founder & Chief Innovation Officer
Human-I-T



Hard Drive Receipt

Company X

MM/DD/YYYY

Hard Drive Serial Number	Method of Data Destruction
123456789	Physically Crushed
123456789	Physically Crushed
123456789	Physically Crushed
123456789	Wiped (D2)
123456789	Wiped (D2)

human-i-t.org | **888.268.3921** | Please contact your respective business development executive directly for assistance.



Charitable Donation Receipt

Company X

MM/DD/YYYY

Collection Event ID: XXXXXXXXXX

Item Type	Brand	Model Number	Serial Number	QTY	Category
Monitors	Dell	2407FPt	123456789	1	Computer Accessories
Monitors	Dell	2407FPt	123456789	1	Computer Accessories
Monitors	Dell	2506HMT	123456789	1	Computer Accessories
Desktop	HP	Compaq Elite 8000	123456789	1	Computers & Tablets
Desktop	HP	Compaq Elite 8001	123456789	1	Computers & Tablets
Laptop	Apple	A1908	123456789	1	Computers & Tablets
Laptop	Dell	Inspiron 2430	123456789	1	Computers & Tablets
Laptop	Lenovo	X7 Plus	123456789	1	Computers & Tablets
Tablets	Apple	A1307	123456789	1	Computers & Tablets
Tablets	Apple	A1308	123456789	1	Computers & Tablets
Laser Printers	HP	Color LaserJet 1340dn	NA	1	Printers & Scanners

Total Weight Diverted in Lbs: _____ 1,000

Total Value in US Dollars: _____

(to be completed by the donor)

Hhuman-i-T hereby acknowledges receipt of the equipment listed above and confirms that we take full ownership and liability for the equipment. Any storage devices that Human-i-T isn't able to confirm data removal will be deemed unusable and the storage device will be physically destroyed, rendering it useless. Any equipment deemed unusable will be recycled in an environmentally sound manner and meet all applicable local country and state regulatory laws and requirements.

human-i-t.org | 888.268.3921 | donate@human-i-t.org

Human-i-T is a 501(c)3 Organization EIN: 46-0773284